

**DIOCESE OF BATH AND WELLS**  
**BRUTON & CARY DEANERY SYNOD (2017-2020)**

## **Annual Report for 2019**

### **Background**

Bruton & Cary Deanery is one of nineteen deaneries in the Diocese of Bath and Wells. The Deanery Synod is regulated by the 1969 Synodical Government Measure which sets out five functions:

- to consider matters concerning the Church of England and other matters of religious or public interest;
- to bring together the views of the parishes of the Deaneries, to discuss and formulate common policies, to foster a sense of community and interdependence among those parishes, and generally to promote in the Deaneries the whole mission of the Church;
- to make known and put into effect any provision made by the Diocesan Synod;
- to consider the business of the Diocesan Synod and to sound parochial opinion;
- to raise matters with the Diocesan Synod.

The Deanery Synod operates within the framework of a constitution and standing orders adopted by the Diocesan Synod in 1989. At 31<sup>st</sup> December 2019, the Deanery comprised 11 benefices, 42 parishes, a population of approximately 28,000, a church electoral roll of around 1,900 and a “Church Membership” of 849 (down from 893 the previous year). The Parish Share for the Deanery was £476,126 in 2019 of which 99.59% (less discounts) had been paid by 31<sup>st</sup> December 2019.

### **Membership and Officers**

At 31<sup>st</sup> December 2019 the Deanery Synod comprised 62 members. 51 were members of the House of Laity, mostly lay representatives elected by the 42 parishes in the Deanery. 11 were members of the House of Clergy, mostly beneficed or licensed parochial clergy. All are members for the 2017-2020 three-year period. 9 Readers are regularly invited to attend meetings.

The following have been officers of the Deanery Synod during the year:

Area Dean	The Reverend Liz Mortimer
Assistant Area Dean:	-
Lay Dean:	Dr Rob Sage
Assistant Lay Dean:	Mrs Sue Prager (resigned July 2019) Jay Greene (appointed November 2019)
Secretary:	Mrs Alison Drake (resigned October 2019) Mr Jeremy Pratt (appointed November 2019)
Treasurer:	Mrs Rosemary Rymer

## **Committees**

The Deanery Synod's Standing Committee initiates and advises on proposals; ensures that members are adequately informed on questions raised and other matters of importance to the Deanery; prepares the agenda; transacts the business of the Synod between meetings; and makes such appointments and does such other things as the Synod may delegate to it.

The Standing Committee also acts as the Bruton & Cary Pastoral Committee - which advises the Diocesan and Archdeaconry Mission and Pastoral Committees regarding the pastoral organisation of the Deanery - with the understanding that it will invite representatives of the parishes concerned to attend its meetings when considering such matters.

## **The Deanery Ministry Fund**

In 1994 the Bruton and Cary Deaneries Ministry Fund was established by the then separate Deaneries of Bruton and Cary to offer financial support to lay people in the Deaneries seeking Christian Education, with priority being given to those in, or seeking training for authorised lay ministry. In 2015 with the two deaneries now one, it was agreed that the Ministry Fund should come under the direction of Deanery Synod with its funds becoming a restricted fund in the Deanery accounts, and the Fund being administered by the Deanery Standing Committee.

## **The Deanery Mission Plan and the Schools Chaplain**

As part of the Diocesan Strategy to put mission and evangelism at the heart of all we do, each Deanery was asked to produce a Deanery Mission Plan in 2017. In Bruton and Cary the Plan was presented as a 2-fold leaflet, which was printed and copies were distributed to each parish for their consideration, and hopeful integration into their parish vision. A supporting leaflet outlined what the Deanery intended to undertake as part of the Plan.

This included converting the House for Duty post in the Camelot Parishes that was required into an allowance to help pay for a chaplain to work in our three state secondary schools for three days a week. A grant of the remaining funds in the Linx Project provided the additional money needed for the first two years of this project. A chaplain was appointed in 2018 and had a very positive impact on the schools involved, but then left for another post in 2019. A second chaplain was appointed in October 2019.

## **Review of the Year**

### **Synod Meetings**

The Synod met three times during 2019 in Wincanton Methodist Church. At the February Deanery Synod, the guest speaker was James Fox Robinson, the Diocesan Prayer and Spirituality Enabler, who spoke on "What is Spirituality" followed by questions. There were also reports on the Deanery Ministry Fund; the Synod Accounts were approved, and the Deanery Subscription for the year was set to continue at £10 per eligible deanery representative.

The Ascension Day Deanery Eucharist was held at Queen Camel, and the guest preacher was the Revd Mike Haslam, the Diocesan Chaplaincy Development

Adviser.

At the July meeting the synod was divided into groups to discuss the Question “What have you done in your Parish that is a cause for celebration and what has this led to?”

At the November meeting there were two presentations by Jay Greene, firstly on the working of General Synod, of which she has been a member for Winchester Diocese, and secondly the role of the Church Commissioners, of which she has served as a trustee. Also at this meeting Jay Greene was elected as the Assistant Lay Dean – Sue Prager having resigned in July on moving away from the Deanery; and Jeremy Pratt was elected as Deanery Secretary – Alison Drake having resigned because of family commitments.

### **Deanery & Clergy Changes**

The Revd Marion Clutterbuck was appointed as Priest in Charge of the Six Pilgrims in 2018, taking up her post on 20<sup>th</sup> January 2019. And the Revd Kevin Rogers, having been appointed as the Rector of Abbas and Templecombe, Henstridge and Horsington in 2018 was instituted on 24<sup>th</sup> January 2019.

The Revd Justin Bailey retired as the Rector of Bruton, Brewham, Pitcombe and Shepton Montague in September 2019. In 2019 the Revd Helen Drever was appointed as Vicar of the Alham Vale Benefice and was instituted on 23<sup>rd</sup> January 2020. In addition the Revd Alison Way was appointed as Rector of Wincanton and Pen Selwood to be instituted on February 23<sup>rd</sup> 2020. The Cam Vale Benefice remained in vacancy throughout 2019, but early in 2020 the Revd Katharine Hawksley was appointed to this post.

Revd Liz Mortimer announced her resignation (with effect from January 22<sup>nd</sup> 2020) as Area Dean and also as Priest in Charge of Castle Cary and Ansford on her appointment as Vicar of Frome Christ Church and St Mary's. Following discussions with the Bishop, the Revd Kevin Rogers was appointed Area Dean designate and the Revd Tristram Rae Smith as Assistant Area Dean designate.

### **Deanery Accounts**

**The General Fund.** Subscriptions came to the total of £740 (one parish did not submit a subscription in 2019), and refund on the surplus drinks for the retired clergy lunch. The only other income was a small amount of interest on the CBF Deposit Account.

Printing and postage costs were less than the previous year. Costs were paid to the Wincanton Methodist for 2018 and 2019 for the use of their facilities, and to the organist for the Ascension Day service. The General Fund showed a surplus of £291 compared to a smaller surplus of £60 the previous year.

**Deanery Ministry Fund.** The Deanery Ministry Fund received 50% of the Ascension Day collection (the other 50% going to the Church at Queen Camel, and a small amount of interest. No requests for grants were received in 2019, resulting in a surplus of £213.15.

**Assets and Liabilities.** This shows total assets of £2,907.37 in the General Fund and £1,710.51 in the Deanery Ministry Fund. The Deanery had no liabilities.

**Reserves Policy:** to maintain a balance in the General Fund, equating to between

eighteen months and two years payments, to cover unexpected costs and opportunities for ministry within the Deanery without unnecessarily increasing the Deanery Subscription; where the balance exceeds this level, to budget a deficit in following years. The Deanery policy is to invest its fund balances with the CBF Church of England Deposit Fund.

# BRUTON AND CARY DEANERY

FINANCIAL STATEMENT FOR THE YEAR ENDED 31 DECEMBER 2019

## GENERAL FUND Receipts & Payments Account (Unrestricted)

	2019		2018	
	£	£	£	£
<b>RECEIPTS</b>				
Subscriptions		740.00		740.00
Donation		88.00		13.50
Interest				
CBF Deposit Account		15.34		10.09
		<u>          </u>		<u>          </u>
<b>TOTAL RECEIPTS</b>		<b>843.34</b>		<b>763.59</b>
<b>PAYMENTS</b>				
Printing, Stationery & Postage				
Printing	5.32		40.10	
Stationery	1.50			
Website costs	0.00		0.00	
Postage	<u>29.00</u>	35.82	<u>31.08</u>	71.18
Publications				
Deanery Plan	0.00		0.00	
Funeral leaflets	<u>0.00</u>	0.00	<u>0.00</u>	0.00
Cost of Meetings				
Donation to Wincanton Methodist Church	200.00		0.00	
Hire of Village Halls	0.00		72.00	
Administrators' meeting	0.00		30.00	
Inclusive church - donation	0.00		100.00	
Blackford Reading Rm (Treasurers' Clinic)	0.00		0.00	
		<u>200.00</u>	<u>          </u>	202.00
Other				
Retired Clergy lunch	256.01		262.09	
Ascension Day Organist	60.00		0.00	
Deanery Eucharist			0.00	
Visitation Expenses	0.00		68.03	
Visitation Organist	0.00		40.00	
Presentation (John Wood-pt)	0.00		0.00	
Presentation(Jeremy Pratt)	0.00		0.00	
Presentation(Ind.Examiner)	0.00		0.00	
Presentations x 3 vouchers	0.00		60.00	
		316.01	<u>          </u>	430.12
		<u>          </u>	<u>          </u>	
<b>TOTAL PAYMENTS</b>		<b>551.83</b>		<b>703.30</b>
		<u>          </u>	<u>          </u>	
<b>Excess of Receipts over Payments</b>		<b>291.51</b>		<b>60.29</b>
<b>Bank &amp; CBF Accounts</b>				
at 1 January		<u>2,907.37</u>		<u>2,847.08</u>
<b>Bank &amp; CBF Accounts</b>				
at 31 December		<u>3,198.88</u>		<u>2,907.37</u>
<b>Actual Bank &amp; CBF Accounts</b>		3,198.88		2,907.37
at 31 December				

**DEANERY MINISTRY FUND Receipts & Payments Account (Restricted)**

	£	2019 £	£	2018 £
<b>RECEIPTS</b>				
Transferred from Deanery Ministry Fund				
Ascension Day Collection (50%)		202.82		170.87
Bank Interest		10.33		7.77
<b>TOTAL RECEIPTS</b>		<u>213.15</u>		<u>178.64</u>
<b>PAYMENTS</b>				
Grants (Exploring Christianity courses)				70.00
<b>TOTAL PAYMENTS</b>		<u>0.00</u>		<u>70.00</u>
<b>Excess of Receipts over Payments</b>		<u>213.15</u>		<u>108.64</u>
<b>Bank &amp; CBF Accounts at 1 January</b>		<u>1,710.51</u>		<u>1,601.87</u>
<b>Bank &amp; CBF Accounts at 31 December</b>		<u>1,923.66</u>		<u>1,710.51</u>

**BRUTON AND CARY DEANERY  
FINANCIAL STATEMENT FOR THE YEAR ENDED 31 DECEMBER 2018**

**OTHER RESTRICTED FUNDS Receipts & Payments Account (Restrict**

	£	2019 £
<b>RECEIPTS</b>		
<b>TOTAL RECEIPTS</b>		<u>0.00</u>
<b>PAYMENTS</b>		
<b>TOTAL PAYMENTS</b>		<u>0.00</u>
<b>Excess of Receipts over Payments</b>		<u>0.00</u>
<b>Bank &amp; CBF Accounts at 1 January</b>		<u>0.00</u>
<b>Bank &amp; CBF Accounts at 31 December</b>		<u>0.00</u>

**BRUTON AND CARY DEANERY**  
**STATEMENT of ASSETS and LIABILITIES at 31 DECEMBER 2019**

	<b>TOTALS</b>				
	<b>General Fund</b>	<b>Deanery</b>	<b>Other</b>	<b>31</b>	<b>31</b>
	<b>(Unrestricted)</b>	<b>Ministry</b>	<b>Restricted</b>	<b>December</b>	<b>December</b>
	<b>(Unrestricted)</b>	<b>Fund</b>	<b>Funds</b>	<b>2019</b>	<b>2018</b>
	<b>£</b>	<b>(Restricted)</b>	<b>(Restricted)</b>	<b>£</b>	<b>£</b>
HSBC Bank Account	1,142.75	0.00		1,142.75	866.58
CBF Accounts	2,056.13	0.00		2,056.13	2,040.79
NatWest Bank Account	0.00	1,923.66		1,923.66	1,710.51
<b>Total Cash</b>	<b>3,198.88</b>	<b>1,923.66</b>	<b>0.00</b>	<b>5,122.54</b>	<b>4,617.88</b>
Uncleared cheques	0.00			0.00	0.00
Owed to the Deanery(clergy lunch - repaid by diocese Jan 2020)	168.01	0.00	0.00	168.01	10.00
<b>Total Monetary Assets</b>	<b>3,366.89</b>	<b>1,923.66</b>	<b>0.00</b>	<b>5,290.55</b>	<b>4,627.88</b>
<b>Total Liabilities</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

**NOTES TO THE ACCOUNTS**

**Accounting Policies**  
The accounts have been prepared in accordance with Section 4(3) of the Charities Act 1993, using the Receipts and Payments basis.

**Funds**  
The General Fund represents the funds of the Deanery which are not subject to any special restrictions regarding their use and are available for application to the general purposes of the Deanery.  
The Deanery Ministry Fund is a restricted fund, consisting of monies for the financial support of lay people within the Deanery, seeking Christian Education, with a priority for those in training for authorized lay ministry. The majority of these monies were transferred from the Bruton and Cary Deanery Ministry Fund which had been administered separately from the Deanery accounts until 2015.  
Other Restricted Funds is a restricted fund for use when necessary of separate funds received.  
Receipts and Payments include income as received and expenditure when irrevocably paid.

**Statement of Assets and Liabilities**  
The following assets and liabilities are recognised in the Statement of Assets and Liabilities:  
Closing bank balances as shown in the Receipts and Payments Account.  
Amounts owing to the Deanery including subscriptions.  
Liabilities including creditors for goods and services for which the supply has been received and invoiced by 31<sup>st</sup> December.

**Independent Examiner's Report to the Bruton and Cary Deanery  
for the Year Ended on 31<sup>st</sup> December 2019.**

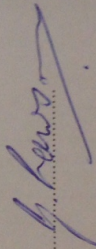
I have independently examined the accounts of the Deanery as set out on the preceding pages.  
Bruton and Cary Deanery have elected both to prepare the accounts on the receipts and payments basis and to subject their accounts to independent examination.

**My responsibilities are to:**

- \* identify whether or not proper accounting records have been kept;
- \* check that the Deanery's accounts agree with the accounting records;
- \* look for possible significant errors in the accounts;

Where matters arise from this examination that give cause for concern it is my duty to report it.

**My report:**  
No matters have arisen during the course of my examination where I have to give an adverse report.

Signed.....  Date 11/2/20