

DIOCESE OF BATH AND WELLS BRUTON & CARY DEANERY SYNOD (2017-2020)

Annual Report for 2017

Background

Bruton & Cary Deanery is one of nineteen deaneries in the Diocese of Bath and Wells. The Deanery Synod is regulated by the 1969 Synodical Government Measure which sets out five functions:

- to consider matters concerning the Church of England and other matters of religious or public interest;
- to bring together the views of the parishes of the Deaneries, to discuss and formulate common policies, to foster a sense of community and interdependence among those parishes, and generally to promote in the Deaneries the whole mission of the Church;
- to make known and put into effect any provision made by the Diocesan Synod;
- to consider the business of the Diocesan Synod and to sound parochial opinion;
- to raise matters with the Diocesan Synod.

The Deanery Synod operates within the framework of a constitution and standing orders adopted by the Diocesan Synod in 1989. At 31st December 2017, the Deanery comprised 11 benefices, 42 parishes, a population of approximately 28,000, a church electoral roll of around 1,900 and a “Church Membership” of 943 (6 less than the previous year). The Parish Share for the Deanery was £443,830 in 2017 of which 99.61% (less discounts) had been paid by 31st January 2018.

Membership and Officers

At 31st December 2017 the Deanery Synod comprised 63 members. 48 were members of the House of Laity, mostly lay representatives elected by the 42 parishes in the Deanery. 15 were members of the House of Clergy, mostly beneficed or licensed parochial clergy. All are members for the 2017-2020 three-year period. 13 Readers are regularly invited to attend meetings.

The following have been officers of the Deanery Synod during the year:

Rural Dean	The Reverend Liz Mortimer
Assistant Rural Dean:	-
Lay Chairman:	Mr John Wood (<i>until 1/6/17</i>) Dr Rob Sage (<i>from 1/6/17</i>)
Assistant Lay Chairman:	Dr Rob Sage (<i>until 1/6/17</i>) Mrs Sue Prager (<i>from 19/7/17</i>)
Secretary:	Mr Jeremy Pratt (<i>until 1/6/17</i>) Mrs Alison Drake (<i>from 1/6/17</i>)
Treasurer:	Dr Rob Sage (<i>until 1/6/17</i>) Mrs Rosemary Rymer (<i>from 1/6/17</i>)

Committees

The Deanery Synod's Standing Committee initiates and advises on proposals; ensures that members are adequately informed on questions raised and other matters of importance to the Deanery; prepares the agenda; transacts the business of the Synod between meetings; and makes such appointments and does such other things as the Synod may delegate to it.

The Standing Committee also acts as the Bruton & Cary Pastoral Committee - which advises the Diocesan and Archdeaconry Mission and Pastoral Committees regarding the pastoral organisation of the Deanery - with the understanding that it will invite representatives of the parishes concerned to attend its meetings when considering such matters.

The Deanery Ministry Fund

In 1994 the Bruton and Cary Deaneries Ministry Fund was established by the then separate Deaneries of Bruton and Cary to offer financial support to lay people in the Deaneries seeking Christian Education, with priority being given to those in, or seeking training for authorised lay ministry. In 2015 with the two deaneries now one, it was agreed that the Ministry Fund should come under the direction of Deanery Synod with its funds becoming a restricted fund in the Deanery accounts, and the Fund being administered by the Deanery Standing Committee.

The Deanery Mission Planning Group

As part of the Diocesan Strategy to put mission and evangelism at the heart of all we do, the Deanery had been asked to produce a Deanery Mission Plan by September 2017, which it did. The Group consisted of the Rural Dean and Assistant Lay Chair, Revds Justin Bailey and Tristram Rae Smith, Buff Powell from the Six Pilgrims, Peter Ebsworth from Cam Vale, Linda Mumford from Milborne Port, Patrick Mileham from the Camelot Parishes and Colin Watkins from Wincanton. Their conclusions were presented in the form of a 2-fold leaflet, which was printed and copies were distributed to each parish for their consideration, and hopeful integration into their parish vision.

Review of the Year

Synod Meetings

The Synod met four times during 2017 in Wincanton Methodist Church (x3) and Horsington (x1). At the March Synod there was a presentation by Erika Baker on Human Sexuality. There were also reports on the Linx Project and the Deanery Ministry Fund; the Synod Accounts were approved, and the Deanery Subscription for the year was set.

The Ascension Day Deanery Eucharist was held at Evercreech, and the guest preacher was the Archdeacon Kevin Roberts on his role as Director of Resource.

At the June Synod, the newly elected members of the Deanery Synod met, and the various office holders were agreed upon.

At the July meeting after a general question and answer session between members and the Rural Dean, there was a discussion on the Deanery Plan in small groups, which was generally well received. There were presentations and thanks to John Wood who was retiring after 18 years as Lay Chair of the Deanery, and to Jeremy Pratt, who had done sterling service as the Deanery Secretary for 10 years.

At the November Synod, the speaker was the Very Revd John Davies, Dean of Wells Cathedral, who spoke on the role of the Cathedral in the diocese.

Deanery & Clergy Changes

No appointment was made to the benefice of the Six Pilgrims during 2017, with Buff Powell acting as Reader in charge.

In January 2017 the parishes of Castle Cary and Ansford became a single united parish. In July the parishes of Evercreech with Chesterblade and Milton Clevedon, Batcombe, Lamyatt and Upton Noble formally became the Benefice of Alham Vale, and in November the former Priest-in-Charge, the Revd Rosey Lunn, was installed as Vicar. At the end of October, the Revd Peter Hallett retired as Rector of the parishes of Henstridge, Templecombe and Horsington.

Deanery Accounts

The General Fund. Subscriptions came to the total of £710 (one parish did not submit a subscription in 2017.) The only other income was a small amount of interest on the CBF Deposit Account.

Printing and postage costs were less than the previous year and Deanery Plan leaflets were printed for each benefice. A donation to Wincanton Methodist Church was made in 2017, and costs were paid to two other venues. There were several additional expenses: expenses for the Ascension Day Service and presentations to the retiring Lay Chair and Deanery Secretary. The General Fund showed a small deficit of £38 compared to a surplus of £220 the previous year.

Deanery Ministry Fund. The Deanery Ministry Fund received 50% of the Ascension Day collection (the other 50% going to the Church at Evercreech, who gave it to Christian Aid) and a small amount of interest. Three requests for grants were received in 2017, resulting in a surplus of £22.25.

Other Restricted Funds consisted of the money collected for the retiring Lay Chair.

Assets and Liabilities. This shows total assets of £2,847.08 in the General Fund and £1,601.87 in the Deanery Ministry Fund. The Deanery had no liabilities.

Reserves Policy: to maintain a balance in the General Fund, equating to between eighteen months and two years payments, to cover unexpected costs and opportunities for ministry within the Deanery without unnecessarily increasing the Deanery Subscription; where the balance exceeds this level, to budget a deficit in following years. The Deanery policy is to invest its fund balances with the CBF Church of England Deposit Fund.

BRUTON AND CARY DEANERY
FINANCIAL STATEMENT FOR THE YEAR ENDED 31 DECEMBER 2017

GENERAL FUND Receipts & Payments Account (Unrestricted)

	2017		2016	
	£	£	£	£
RECEIPTS				
Subscriptions		710.00		750.00
Interest				
CBF Deposit Account		5.70		9.47
TOTAL RECEIPTS		<u>715.70</u>		<u>759.47</u>
PAYMENTS				
Printing, Stationery & Postage				
Printing	32.50		80.60	
Stationery				
Website costs	64.13			
Postage	<u>0.00</u>	96.63	<u>65.32</u>	145.92
Publications				
Deanery Plan	150.00			
Funeral leaflets	<u>0.00</u>	150.00	<u>22.00</u>	22.00
Cost of Meetings				
Donation to Wincanton Methodist Church	100.00			
Hire of Village Halls	32.00			
Blackford Reading Rn	40.00		20.00	
Synod Refreshments		<u>172.00</u>		<u>20.00</u>
Other				
Greater Chapter Refreshments				
Ascension Day Expenses				
Ascension Day Organist	40.00		25.00	
Deanery Eucharist	30.00			
Visitation Expenses			21.95	
Visitation Organist			40.00	
Presentation (John Wood-part)	15.00			
Presentation (Jeremy Pratt)	200.00			
Presentation (Ind. Examiner)	50.00			
Presentation (Rose Hoskins)			100.00	
Presentation (Peter Hallett)			50.00	
Presentation (Ian Coomber)			100.00	
Archdeacon's Retirement Flowers		<u>335.00</u>	<u>15.00</u>	<u>351.95</u>
TOTAL PAYMENTS		<u>753.63</u>		<u>539.87</u>
Excess of Receipts over Payments		<u>(37.93)</u>		<u>219.60</u>
Bank & CBF Accounts				
at 1 January		<u>2,885.01</u>		<u>2,665.41</u>
Bank & CBF Accounts				
at 31 December		<u><u>2,847.08</u></u>		<u><u>2,885.01</u></u>
Uncleared cheques		246.63		
Actual Bank & CBF Accounts		3,093.71		
at 31 December				

BRUTON AND CARY DEANERY
FINANCIAL STATEMENT FOR THE YEAR ENDED 31 DECEMBER 2017

DEANERY MINISTRY FUND Receipts & Payments Account (Restricted)					
	2017		2016		
	£	£	£	£	
RECEIPTS					
Transferred from Deanery Ministry Fund					1,327.95
Ascension Day Collection (50%)		212.21			245.66
Bank Interest		5.04			6.01
TOTAL RECEIPTS		<u>217.25</u>			<u>1,579.62</u>
PAYMENTS					
Grants (Exploring Christianity courses)		195.00			0.00
TOTAL PAYMENTS		<u>195.00</u>			<u>0.00</u>
Excess of Receipts over Payments		<u>22.25</u>			<u>1,579.62</u>
Bank & CBF Accounts at 1 January		<u>1,579.62</u>			<u>0.00</u>
Bank & CBF Accounts at 31 December		<u>1,601.87</u>			<u>1,579.62</u>

BRUTON AND CARY DEANERY
FINANCIAL STATEMENT FOR THE YEAR ENDED 31 DECEMBER 2017

OTHER RESTRICTED FUNDS Receipts & Payments Account (Restricted)					
	2017		2016		
	£	£	£	£	
RECEIPTS					
Lay Chair's Presentation		345.00			0.00
Rural Dean's Presentation					717.50
TOTAL RECEIPTS		<u>345.00</u>			<u>717.50</u>
PAYMENTS					
Lay Chair's Presentation <i>(Note also £15 from General Funds)</i>		345.00			0.00
Rural Dean's Presentation					717.50
TOTAL PAYMENTS		<u>345.00</u>			<u>717.50</u>
Excess of Receipts over Payments		<u>0.00</u>			<u>0.00</u>
Bank & CBF Accounts at 1 January		<u>0.00</u>			<u>0.00</u>
Bank & CBF Accounts at 31 December		<u>0.00</u>			<u>0.00</u>

BRUTON AND CARY DEANERY
STATEMENT of ASSETS and LIABILITIES at 31 DECEMBER 2017

	General Fund (Unrestricted)	Deanery Ministry Fund (Restricted)	Other Restricted Funds (Restricted)	TOTALS	
				31 December 2017	31 December 2016
				£	£
HSBC Bank Account	1,063.01	0.00		1,063.01	860.01
CBF Accounts	2,030.70	0.00		2,030.70	2,025.00
NatWest Bank Account	0.00	1,601.87		1,601.87	1,579.62
Total Cash	3,093.71	1,601.87	0.00	4,695.58	4,464.63
Uncleared cheques	246.63			246.63	
Owed to the Deanery	20.00	0.00	0.00	20.00	0.00
Total Monetary Assets	2,867.08	1,601.87	0.00	4,468.95	4,464.63
Total Liabilities	0.00	0.00	0.00	0.00	0.00

NOTES TO THE ACCOUNTS

Accounting Policies

The accounts have been prepared in accordance with Section 4(3) of the Charities Act 1993 using the Receipts and Payments basis.

Funds

The General Fund represents the funds of the Deanery which are not subject to any special restrictions regarding their use and are available for application to the general purposes of the Deanery.

The Deanery Ministry Fund is a restricted fund, consisting of monies for the financial support of lay people within the Deanery, seeking Christian Education, with a priority for those in training for authorized lay ministry. The majority of these monies were transferred from the Bruton and Cary Deanery Ministry Fund which had been administered separately from the Deanery accounts until 2015.

Other Restricted Funds is a restricted fund, consisting in 2017 of monies collected for and presented to the retiring Lay Chair.

Receipts and Payments include income as received and expenditure when irrevocably paid.

Statement of Assets and Liabilities

The following assets and liabilities are recognised in the Statement of Assets and Liabilities:

Closing bank balances as shown in the Receipts and Payments Account.

Amounts owing to the Deanery including subscriptions.

Liabilities including creditors for goods and services for which the supply has been received and invoiced by 31st December.

**Independent Examiner's Report to the Bruton and Cary Deanery
for the Year Ended on 31st December 2017.**

I have independently examined the accounts of the Deanery as set out on the preceding pages.

Bruton and Cary Deanery have elected both to prepare the accounts on the receipts and payments basis and to subject their accounts to independent examination.

My responsibilities are to:

- * identify whether or not proper accounting records have been kept;
- * check that the Deanery's accounts agree with the accounting records;
- * look for possible significant errors in the accounts;

Where matters arise from this examination that give cause for concern it is my duty to report it.

My report:

No matters have arisen during the course of my examination where I have to give an adverse report.

Signed.....

A handwritten signature in black ink, appearing to read 'G. Hanson', written over a dotted line.

Date.....

29/1/18